

To: Members of the Oxfordshire Health & Wellbeing Board

## **Notice of a Meeting of the Oxfordshire Health & Wellbeing Board**

**Thursday, 18 June 2020 at 2.00 pm**  
**Virtual**

*Please note that due to guidelines imposed on social distancing by the Government the meeting will be held virtually.*

*If you wish to view proceedings please click on this [Live Stream Link](#)  
However, that will not allow you to participate in the meeting.*



Yvonne Rees  
Chief Executive

June 2020

Contact Officer: **Colm Ó Caomhánaigh, Tel 07393 001096**  
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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Kiren Collison (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### **Board Members:**

Ansaf Azhar (Oxfordshire County Council)	Corporate Director of Public Health & Wellbeing
Dr Nick Broughton (as from 15 June 2020)	Chief Executive, Oxford Health Foundation Trust
Stephen Chandler (Oxfordshire County Council)	Corporate Director for Adults & Housing Services
Cllr Steve Harrod (Oxfordshire County Council)	Cabinet Member for Children & Family Services and Chairman, Children's Trust
Dr Bruno Holthof	Chief Executive, Oxford University Hospitals Foundation Trust
Cllr Andrew McHugh (Cherwell District Council)	Chairman, Health Improvement Partnership Board
Jane Portman (Oxfordshire County Council)	Interim Director for Children's Services
David Radbourne (NHS England)	Director of Commissioning Operations (South Central)
Tracey Rees	Chairman, Healthwatch Oxfordshire
Yvonne Rees (Oxfordshire County Council & Cherwell District Council)	Chief Executive, Oxfordshire County Council & Cherwell District Council (District Representative)

Councillor Lawrie Stratford (Oxfordshire County Council)	Cabinet Member for Adult Social Care & Public Health and Chairman, Older People's Joint Management Group
Louise Upton (Oxford City Council)	Vice-Chairman, Health Improvement Partnership Board
Fiona Wise	Interim Chief Executive, Oxfordshire Clinical Commissioning Group
Vacancy	GP Representative

**Notes:** • **Date of next meeting: 1 October 2020**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 12)**

To approve the Note of Decisions of the meeting held on 30 January 2020 (**HWB5**) and to receive information arising from them.

6. **Covid-19 Update (Verbal Report)**

14:05

To address the Council's response and recovery plans.

7. **Test and Trace (To Follow)**

14:25

To receive a report from the Director of Public Health on Test and Trace in relation to Covid-19.

8. **Integrated Care Partnership development**

14:40

To give an update in the form of a presentation on the progress of the ICP since the last meeting.

9. **Director of Public Health Annual Report (Pages 13 - 36)**

14:50

To request the board to note the Director of Public Health annual report.

**10. Joint Strategic Needs Assessment (JSNA) (Pages 37 - 40)**

15:00

To ask the Board to sign off the draft JSNA report for 2020.

**11. Ward Profile (Pages 41 - 56)**

15:10

To ask the Board to comment on the concept for Ward Profiles and participate in the ongoing work to highlight the needs and assets of local communities in Banbury Ruscote and the other 9 most deprived areas of Oxfordshire

**12. Family Safeguarding Update**

15:20

To update the Board on developments in Family Safeguarding by means of a presentation.

**13. Healthwatch Report (Pages 57 - 58)**

15:30

To receive an update from Healthwatch Oxfordshire.

**14. Performance Report (Pages 59 - 66)**

15:40

To monitor progress on agreed outcome measures (**HWB14**)..

**15. Reports from the Partnership Board (Pages 67 - 84)**

15:50

To receive updates (**HWB15**) from partnership boards including details of performance issues rated red or amber in the performance report (above)

Reports from:

- a) Children's Trust
- b) Better Care Fund Joint Management Group
- c) Adults with Support and Care needs Joint Management Group
- d) Health Improvement Board (**to follow**).